Module Descriptor

Part 1: Basic Data					
Module Title	Skills Development for Agriculture				
Module Code	HAGVD8-30-4		Level	4	Version	3.0
Credit Rating	30		ECTS Credit Rating	15		
Teaching Institution	Hartpury	Department	Agriculture	Module Type	Standard
Contributes towards	BSc (Hons) Agriculture				
Professional Accrediting Body	None		Module Entry requirements	None	
Pre-requisites	None		Excluded Combinations	None	
Most recent Validation Date	21 March 2022		Due for re-validation by	01 September 2027	
Amendment Approval Date			Approved with effect from	V3.0 - 01 September 2022	

Part 2: Module Content	
Learning Outcomes	On successful completion of this module students will be able to: 1. Apply Health and Safety guidelines to work safely and effectively in the high-risk environment of agriculture. (A) 2. Perform a range of practical tasks relating to agricultural practice to an acceptable industry standard. (A) 3. Identify and reflect upon the key academic, vocational and personal attributes desirable for employment in the agriculture industry. (A) 4. Create high quality and easily adaptable CV's, complete application forms effectively and present themselves well at interview. (A) 5. Apply and interpret a range of methods used in agricultural data analysis. (A) 6. Reflect on experiences in the work and academic environments and use these to plan and implement personal development. (A)
Syllabus Outline	The aim of the module is to develop the student's professional, personal and academic skills in key areas of university life and the agricultural industry prior to a work placement, as well as maintaining health and safety in the work environment. • Health and safety assessment and risk analysis • Core practical skills • Personal development (CV writing, interview techniques, placement planning) • Professional expectations in the workplace • Finding, selecting, analysing and referencing scientific material • Academic communication

	- Introduction to critical thinking - Introduction to the research process and data analysis - Independent, reflective and analytical thinking in professional, personal and academic skills development and as part of career progression - Time management, team working, the work life balance with recognition and respect for diversity within teams and organisation - Data analysis: Qualitative and quantitative approaches; presentation using excel etc.

Part 3: Learning, Teaching and Assessment	
Description of Learning and Teaching	The module will be delivered across the academic year to allow students to complete the work placement element. Students are also encouraged to develop core vocational and academic skills through relevant short courses (subject specific and academic skills related) which will occur through-out the module to support student learning. The placement will build on the fundamental vocational skills developed through the module and enable students to transfer and refine these within the agriculture industry, to enable them to become effective and competent members of an agricultural business. In addition, students will be expected to engage in independent learning and complete a range of guided learning activities throughout the course of the module. The mix of contact time, directed study, independent study and practical skills sessions will develop the student's academic and vocational skills knowledge and understanding of the subject area alongside development of key vocational skills to support the student in their work placement. **Independent learning** includes hours engaged with essential reading, case study preparation, assignment preparation and completion etc. These sessions constitute an average time per level as indicated in the table below. Scheduled sessions may vary slightly depending on the module choices you make. **Virtual Learning Environment (VLE)** This specification is supported by Moodle where students will be able to find all necessary module information. Direct links to information sources will also be provided from within the VLE.
Resource Strategy	**Essential reading** Essential material will be indicated to the student via pre-course material, module guides and through their accessing a dedicated VLE presence. No requirement for the purchase of set text(s) will be made unless explicitly stated and students will have full access to library services, online applications, and inter-library loans. **Further reading** Students are expected to identify all other reading relevant to their chosen topic for themselves. They will be required to read widely using the library catalogue, a variety of bibliographic and full text databases, and Internet resources. Many resources can be accessed remotely. The purpose of this further reading is to ensure students are familiar with current research, classic works and material specific to their interests from the academic literature and wider professional sources. **Access and skills** Formal opportunities for students to develop their library and information skills are provided within the induction period and student skills sessions. Additional support is available through online resources. This includes interactive tutorials on finding books and journals, evaluation information and referencing. Sign up workshops are also offered.

Assessment Strategy	This module will be assessed according to the approved Hartpury Academic Regulations including any specific regulations detailed within the student's programme specification.
	The coursework portfolio will provide a summary of student progress throughout their placement including formative assessment of competency (pass / fail) in core practical skills (list of which are included in the assessment brief, this may include credit for achievement of vocationally relevant qualifications) and academic skills (reflective writing, evaluation, research methods, referencing etc.). Students will be required to undergo a controlled conditions job interview assessment as part of their portfolio. During the placement in the agricultural industry, students are encouraged to seek formative feedback on their performance from industry professionals to enable them to reflect on their progress and improve their performance.

Alongside this module, students will be able to utilise their vocational skills development bursary to undertake industry recognised competency awards. Throughout the development of vocational skills' competency there will be opportunities for students to receive feedback to support them in their development and allow them to reflect effectively on their performance and whether it meets industry requirements.

Additional opportunities for reflection will occur within groups during seminars, visits and individual tutorials. Students will be required to reflect on their individual tutorial feedback and provide evidence of hours in a Hartpury approved work placement within their portfolio.

A student may apply for alternative means of assessment if appropriate. Each application will be considered on an individual basis taking into account learning and assessment needs. For further information regarding this please refer to the VLE. |

Identify final assessment component and element	A1	
	A:	**B**:
% weighting between components A and B	**100%**	**0%**

First Sit

Component A Description of each element	Element weighting (as % of component)
1. Coursework Portfolio including evidence of placement of 220 hours in a pre-approved work placement (equivalent to 4,000 words)	100%

Resit (further attendance at taught classes is not required)

Component A Description of each element	Element weighting (as % of component)
1. Coursework Portfolio including evidence of placement of 220 hours in a pre-approved work placement (equivalent to 4,000 words)	100%
Please note: If a student is permitted a retake of the module under the Academic Regulations, the assessment will be that indicated by the Module Specification at the time that retake commences.	

Part 4: Unistats Information	
Unistats Information	The Office for Students (OfS) require Unistats information to be produced at programme level for all undergraduate programmes of more than one year in length. These are comparable sets of standardised information about undergraduate courses allowing prospective students to compare and contrast between programmes they are interested in applying for. Expected learning hours for the module:

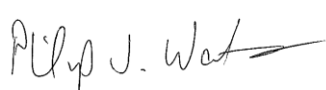| Hours to be allocated	Scheduled learning and teaching study hours	Independent study hours	Placement study hours
400	96	84	220

Please note that this is the total of various types of assessment and will not necessarily reflect the component and module weightings in the Assessment section of this module description:

Total assessment of the module	Percentage
Written Examination (Written Examination / Written Test)	0%
Coursework (Portfolio)	100%
Practical Examination (Practical Skills Examination / Practical Skills Assessment / Oral Assessment)	0%
Total	100%

Module Amendment Log

Module Title:	Skills Development for Agriculture
Module Code:	HAGVD8-30-4 (was HAGV74-45-4 until v2.0)
Initial Approval Date:	01 September 2017

Approved Module Changes (most recent at the top):

Current version number: 2.1

Outline Change Details:
1. Document amended to meet requirements of new 2022 template.
2. Original LO and then syllabus edited, amended and updated to incorporate sustainable development concepts and to reflect sectoral developments.
3. Unistats assessment changed from 100% practical exam to 100% coursework.

Material Alteration: Yes and is accompanied by the relevant programme specifications and/or course marketing information.

Rationale:
1. Module aligned to Hartpury academic curriculum framework.

Module description for Course Marketing Purposes: The Skills Development for Agriculture module supports students in developing key professional, personal, academic and employment skills and competencies. This is to ensure students maximise the benefits of their degree programme and improve their employability prospects on graduation. The following areas are covered: academic skills; work placements and employability; technical agricultural competencies; research process and projects; reflective thinking.

Change requested by: Philip Watson

I can confirm that all programme managers have been consulted and support this change
I can confirm that student representatives have been consulted about this change
I have retained evidence of this consultation which has been placed in the Module File

Signature: *Philip J. Watson*   **Date**: 15/02/2022

Name of Head of Department: Wanda McCormick

- I confirm that this change does not require additional resources beyond the scope of those already present or planned for by the department, and have / have not included a completed Resource Impact and Authorisation Form
- I can confirm that this change does require a change to the HECOS code

Signature: **Date**: 15/02/2022

Approval Committee and Date:	Refresh Approval Panel action 2022 03 21
Change approved with effect from:	01 September 2022
Resulting new HECOS code:	100517 Agriculture
Resulting new version number:	3.0

Current version number: 2.0

Outline Change Details:
Part 2: Unistats learning hours – scheduled hours increased from 72 to 96, independent hours reduced from 108 to 84
Parts 1, 2 and 3 updated in line with current template.

Material Alteration: Yes

Rationale: The scheduled learning hours have been increased from 72 to 96 to accommodate the hours allocated for academic tutor time (24). The inclusion of the academic tutor time within a module allows these hours to be documented and is in line with the approach taken at levels 5 and 6 in incorporating academic tutor time within a compulsory module.

Module description for Course Information Sheets:
The module aims to develop your skills in key areas of university life (academic writing, research methods, critical evaluation) and the agricultural industry (machinery operations, livestock handling) before completing a work placement.

Change requested by: Phil Watson

      I can confirm that all programme managers have been consulted and support this change

      I can confirm that student representatives have been consulted about this change

      I have retained evidence of this consultation which has been placed in the Module File

Signature: **Date**: 18/01/2021

Name of Head of Department: Wanda McCormick

      I confirm that this change does not require additional resources beyond the scope of those already present or planned for by the department

Signature: **Date**: 19/01/2021

Approval Committee and Date:	CVC 2021 02 22
Change approved with effect from:	01 September 2021
Resulting new version number:	2.1

Current version number: 1.1	

Outline Change Details: Reduced the credit level from 45 to 30 credits, the assessment word count and the teaching hours to reflect this.
Module code changed from HAGV74-45-4 to HAGVD8-30-4
LO5 removed (Work and communicate effectively as a team member) as this is covered elsewhere in the programme.
Learning outcomes re-ordered.

Material Alteration: No

Rationale: Student feedback from the three cohorts to have taken the module has been that there is repetition between the module and the other modules on the programme at level four. Portfolio reduced to reflect credit level

Module description for Course Information Sheets:
The aim of the module is to develop the student's skills in key areas of university life (academic writing, research methods, critical evaluation) and the agricultural industry (machinery operations, livestock handling) prior to completing a work placement.

Change requested by: Programme manager and teaching team

Signature: **Date**: 01/11/2019

Approval Committee and Date:	CVC 2020 01 13
Change approved with effect from:	1 September 2020
Resulting new version number:	2.0

Current version number: 1.0	
Outline Change Details: Adopting new naming system for programmes	
Material Alteration: No	
Rationale: To reflect the Hartpury Academic Regulations	
Change requested by: Academic Registrar	
	Date: 01 August 2018
Approval Committee and Date:	Curriculum Validation Committee 2018 08 31
Change approved with effect from:	01 September 2018
Resulting new version number:	1.1

Initial HECOS code:	100516 Agricultural Sciences

Initial module description for Course Marketing Purposes: The Skills Development for Agriculture module supports students in developing key professional, personal, academic and employment skills and competencies. This is to ensure students maximise the benefits of their degree programme and improve their employability prospects on graduation. The following areas are covered: academic skills; work placements and employability; technical agricultural competencies; research process and projects; reflective thinking.